|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| Name |  | ID Number |  | Academy |  | Grade |

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| **Student Government Association** |
|  |
| *Thank you for demonstrating interest in assuming an office in the 2020-2021 Student Government. Please fill out the following application in its entirety. Applications are to be returned to the box outside of Ms. Landsea’s room (room 9320) no later than 2:20 pm on Friday, March 11th, 2020.* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **2020-2021 Tentative Schedule** | | | |  | Please Attach Photograph Here |
| Subject | | Room | Teacher |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |

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| Please select up to two (2) of the following positions. Make sure to read the collocated descriptions in order to make a successful, fully-informed decision. | |
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|  |  |
|  | **Secretary of Clubs** |
|  | Organizes and keeps track of all club paperwork, attends all club meetings assigned to them, and makes sure that each club is up to date and turns in all needed paperwork on time. |
|  | **Secretary of Logistics** |
|  | Manages all resources needed to conduct specific events, deals with the supply and maintenance of equipment, ensures that all products are delivered to the correct group, and supplies the business framework. |
|  | **Secretary of Events** |
|  | Creates the “week at a glance” newsletter and sends it to the faculty, maintains the CavsConnect and Coral Gables website calendars with current information, and helps plan school functions. |
|  | **Secretary of Academics** |
|  | Responsible for all honor roll treat days, academic incentives, and the management of the awards ceremony. |
|  | **Secretary of Fundraising** |
|  | Organizes all fundraisers that include the whole school and reconciles daily business reports. |
|  | **Secretary of Eligibility** |
|  | Makes sure all students are eligible to attend field trips, receive treats, and attend school-related competitions. |
|  | **Secretary of Advertising** |
|  | Maintains all showcases throughout the campus, makes sure all showcases are up to date, and creates posters and flyers for student events. *Artistic ability required*.  **CAP Secretary**  Works closely with Ms. Driver to assist with the college assistance program. |
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**Introspective Questionnaire**

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| **1.** | **Why do you want to be in Student Activities?** | | | | |
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| **2.** | **Please disclose your top five (5) extracurricular activities that you plan to be involved in during the 2020-2021 school year and related officer positions.** | | | | |
|  |  | | Activity |  | Position (if applicable) |
|  | I. | |  |  |  |
|  | II. | |  |  |  |
|  | III. | |  |  |  |
|  | IV. | |  |  |  |
|  | V. | |  |  |  |
|  |  | |  |  |  |
| **3.** | **If you needed to stay after school to help with something Activities-related, would you be able to?** | | | | |
|  |  | | | | |
|  |  | *Yes* | | | |
|  |  | | | | |
|  |  | *No* | | | |
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| **4.** | **In Activities, the candy jar is the center of all happiness. During your candy week, what would you bring and what do you think this says about yourself?** | | | | |
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| **5.** | **The Directress of Student Activities, Mrs. Suarez, is away from her desk, and an angry parent is on the phone. What do you do?** | | | | |
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**Student Activities Agreement**

I, , affirm that I will execute, resolutely and in a timely manner, all responsibilities vested in me by my office; Mrs. Suarez, Directress of Student Activities; and the 2020-2021 Student Council President. I, therefore, understand that if I fail to satisfy my responsibilities, violate the rules of Coral Gables High School, or otherwise engage in conduct that is inappropriate for my cabinet position or our school, I may be placed on probation, removed from office, and/or penalized with a reduction of my Activities grade, which will be determined by Mrs. Suarez at her discretion. By signing below, I confirm that I have read the above and agree to the terms provided in this Agreement.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

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| Please keep the bottom of this page for your personal reference. |
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**Important Information**

All applications are due and will be reviewed on **Friday, March 11, 2020.**