



# International Baccalaureate Honor Society

## Officer Application for 2019-2020

The application form must be completed and returned to the Noval's room (9319) by **Monday, April 8th, 2019.**

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_ This Year's Grade Level: \_\_\_

1<sup>st</sup> Period Homeroom: \_\_\_\_\_ 2<sup>nd</sup> Period Homeroom: \_\_\_\_\_

Contact Info: Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please check the circle next to the officer position(s) you are interested in:

President: Oversees all IBHS functions including Cav Camp

Vice-President of Membership: Monthly club reports & manages club spreadsheets

Vice-President of Events: Remind101 updates & creating a monthly calendar of club events

Treasurer: Handles all collections, purchase orders and balances. Assists the B4P Money Secretary in solicitation, collection and the event itself.

Zen Garden Secretary (2 positions): Organize Zen Garden beautification projects and events monthly, input hours from these events on membership hours spreadsheet

Adopt a Freshmen Secretary (2 positions): Organize AAF events monthly, input hours from these events on membership hours spreadsheet

Mentoring Minds Secretary (2 positions): Organize workshops for IB requirements such as EE, CAS, HLs/SLs, input hours from these events on membership hours spreadsheet

Bridge for Peace Entertainment Secretary: arrange entertainment for the event including the silent auction, fashion show, decorations and live music/ playlist

Bridge for Peace Food Secretary: solicit food from local restaurants and assign committee members to bring food the day of the event, securing all food for the day of the Bridge for Peace event.

Bridge for Peace Money Secretary: solicit donations from local businesses as well as coordinate Bridge for Peace collections and entrance for the day of the event.

Are you proficient in Excel? Yes \_\_\_ No \_\_\_

Do you have a car? Yes \_\_\_ No \_\_\_

Why are you interested in the position(s)?

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What past or current experiences/activities have enhanced your qualifications for the position?

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Please list any other organizations in which you are involved or will be involved in (on or off campus). Include any board positions that you currently have, if any.

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What do you consider your strengths and weaknesses?

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Please include a picture of yourself.